



**Progressive Education Society's
Modern College of Engineering
Department of Information Technology
Departmental Academic Planner (2022 – 2023)
Term – I**

Academic Activities and its planning are as follows:

Activity	Period/Frequency
Student's registration and its reporting	First week of commencement
Academic review	Monthly (Thrice a term)
Peer Feedback	Once a term
Assessment of Curriculum (Theory + Practical)	Thrice a term
TE Seminar reviews as per SPPU norms	As per the need of course
BE Project reviews as per SPPU norms	As per the need of course
Feedback by students about Faculty	Twice a term
Feedback by students about Course (Course Exit)	End of term
Mock oral practical exams and final submission	End of term
Submission of Term Closure Report	End of term
Completion of Student Profile Booklet	End of term

Following points to be noted:

- Activities for slow and advanced learners to be conducted continuously throughout the term.
- SPPU Examination will be scheduled as per SPPU notification.





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Sr. No.	Planned Date/Week	Class	Academic Activity
1	11/07/2022		Academic Planning & Development Committee Meeting
2	14/07/2022	TE, BE	Display of Time Table
3	18/07/2022	TE, BE	Commencement Term and Registration through ERP
4	20/07/2022	TE, BE	Academic Planning & Development Committee Meeting about Registration Follow-up
5	18 - 23/07/2022	TE, BE	Orientation Program
6	18 - 23/07/2022	TE, BE	Curriculum Booklet Circulation
7	01 – 06/08/2022	TE, BE	Mentor Mentee Meeting
8	11/08/2022	SE	Display of Time Table
9	17/08/2022	SE	Term I commencement
10	17 - 20/07/2022	SE	Orientation Program
11	17 - 20/07/2022	SE	Curriculum Booklet Circulation
12	18/08/2022	TE, BE	Monthly Academic Review
13	22 – 27/08/2022	TE, BE	Peer Feedback
14	22 - 27/08/2022	TE, BE	Assessment I (Unit 1 and 2)
15	24/08/2022		Academic Planning & Development Committee Meeting about Registration Followup
16	17/09/2022	SE,TE, BE	Monthly Academic Review
17	19/09/2022		Academic Planning & Development Committee Meeting
18	05 – 10/09/2022	SE,TE,BE	Mentor Mentee Meeting
19	05 – 10/09/2022	TE,BE	Mid Term Faculty Feedback from students
20	19 - 24/09/2022	TE-BE	Part Submission
21	19 - 24/09/2022	SE	Assessment I (Unit 1 and 2)
22	19 - 24/09/2022	SE	Peer Feedback
23	26/09 - 01/10/2022	TE-BE	Assessment II (Units 3 and 4)
24	03 – 08/10/2022	SE,TE,BE	Mentor Mentee Meeting
25	03 – 08/10/2022	SE	Mid Term Faculty Feedback from students
26	07/10/2022	TE,BE	Display submission schedule
27	10/10 to 15/10/2022	TE,BE	Assessment III (Units 5 and 6)
28	10/10 to 15/10/2022	TE,BE	Course Exit and End Term Feedback from Students
29	17/10/2022	SE,TE,BE	Monthly Academic Review
30	17/10 - 21/10/2022	SE	Assessment II (Unit 1 and 2)
31	17/10 - 21/10/2022	TE,BE	Final Submission
32	19/10/2022		Academic Planning & Development Committee Meeting
33	31/10 to 05/11/2022	SE	Part Submission
34	31/10 to 05/11/2022	SE	Mentor Mentee Meeting
35	08/11/2022	TE, BE	Term End
36	17/11/2022	SE	Monthly Academic Review



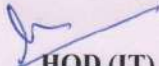


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37	17/11/2022	SE	Display submission schedule
38	21/11/2022		Academic Planning & Development Committee Meeting
39	21/11 to 26/11/2022	SE	Assessment III (Units 5 and 6)
40	21/11 to 26/11/2022	SE	Course Exit and End Term Feedback from Students
41	28/11 to 03/12/2022	SE	Final Submission
42	10/12/2022	SE	Term End
43	19/12/2022		Academic Planning & Development Committee Meeting
44	24/12/2022		Term Closure report submission by departmental Academic Co-coordinator to Central Academic Committee

Note:

- Periodic Assessment tools (Unit Tests/MCQ/ Presentations/ Hands on/ Mini Projects Activity etc.) are at the discretion of departmental end as per the necessity.
- Faculty Development Programs to be conducted prior to the term commencement and after the term conclusion.
- Every mentor has to update the Student Profile Booklet after declaration of SPPU results.


HOD (IT)

Prof. Dr. (Mrs.) S.D. Deshpande


Academic Co-ordinator

Mrs. S. A. Kulkarni

