



Progressive Education Society's
Modern College of Engineering, Pune-5
MCA Department

ACADEMIC PLANNER 2018-19 TERM- II

Academic Activities and its planning are as follows:

Activity	Dates
Academic Planning Committee Meeting with Vice Principal	11/12/2018
HOD Meeting with faculty and T&P Coordinator	15/12/2018
Student's registration and its reporting(SY & TY)	17/12/2018 to 26/12/2018
IT Project of TYI,TYII-Session on instruction and Awareness of IT-Project and Seminar	22/12/2018
First Mentor Mentee Meeting (SY & TY)	24/12/2018
Seminar of TYI,TYII-Topic Selection	29/12/2018
Student's registration and its reporting(FY I & FY II)	1/01/2019 to 10/01/2019
Seminar of TYI,TYII- Seminar Abstract Submission	05/01/2019
Peer Feedback (SY I & SY II)	07/01/2019 to 12/01/2019
First Mentor Mentee Meeting (FY I & FY II)	08/01/2019
Project of TYI,TYII -Discussion of Project with guide	12/01/2019
Open Book Test (SY I & SY II)	14/01/2019 to 19/01/2019
First Attendance review – SY I & SY II	15/01/2019
Correspondence with parents about(SY I & SY II) <ul style="list-style-type: none"> ● Attendance ● Performance of students about theory and practical 	16/01/2019
Syllabus review (SY I & SY II)	16/01/2019
Peer feedback (FY I & FY II)	18/01/2019 to 20/01/2019
Project of TYI,TYII-Submission of Project Synopsis	19/01/2019
Second Mentor Mentee Meeting (SY & TY)	20/01/2019
First Part Submission (SY & FY)	21/01/2019 to 25/01/2019
Open Book Test (FY I & FY II)	21/01/2019 to 25/01/2019
Remedial actions to be taken for low attendance category students and its follow up (SY & FY)	24/01/2019
Academic Planning Committee Meeting with Vice Principal	*25/01/2019
First Attendance review – FY I & FY II	01/02/2019
Parent Meet	02/02/2019
Seminar of TYI,TYII- Progress Report of Seminar and Discussion of Research paper status	02/02/2019
Syllabus review (FY I & FY II)	04/02/2019
Second Mentor Mentee Meeting (FY I & FY II)	05/02/2019
Correspondence with parents about(FY I & FY II) <ul style="list-style-type: none"> ● Attendance ● Performance of students about theory and practical 	06/02/2019
Project of TYI,TYII-Submission of Stage I	09/02/2019
Second Attendance review(SY I & SY II)	14/02/2019



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Syllabus review (SY I & SY II)	15/02/2019
Seminar of TYI, TYII- Research Paper Finalization and Publication	16/02/2019
Correspondence with parents about(SY I & SY II) <ul style="list-style-type: none"> ● Attendance ● Performance of students about theory and practical 	18/02/2019
Practical- Part submission II (FYI, FYII, SYI, SYII)	18/02/2019 to 23/02/2019
Mid Term Feedback by student	18/02/2019 to 23/02/2019
Third Mentor Mentee Meeting (SY & TY)	20/2/2019
Remedial actions to be taken for low attendance category students and its follow up (SY & FY)	20/02/2019
Mid Term Academic Verification	21/02/2019 to 27/2/2019
IT Project of TYI, TYII- Submission of stage 2	23/02/2019
Mid Term Exam (SY & TY)	26/02/019 to 28/02/2019
Second Attendance review(FY I & FY II)	01/03/2019
Seminar of TYI, TYII –Seminar Internal Presentation	02/03/2019
Syllabus review (FY I & FY II)	04/03/2019
Correspondence with parents about(FY I & FY II) <ul style="list-style-type: none"> ● Attendance ● Performance of students about theory and practical 	05/03/2019
Third Mentor Mentee Meeting (FY I & FY II)	06/03/2019
IT Project of TYI, TYII – Project Mid Internal Demo Presentation and Submission of Seminar Report.	09/03/2019
Review meeting (SY I & SY II) 1. Discussion about Display of Attendance Review (Theory + Practical)	14/03/2019
<ul style="list-style-type: none"> ● Display Third (SY I & SY II) Attendance Review (Theory + Practical) ● Interaction of GFM with Students ● Interaction of HOD with students(critical cases) 	15/03/2019
Second Attendance review(SY I & SY II)	15/03/2019
Syllabus review (SY I & SY II)	19/03/2019
IT Project of TYI, TYII –Submission of stage 3	16/03/2019
MCQ Test(FYI, FYII, SYI, SYII)	18/03/2019 to 23/03/2019
End Term Feedback by student	18/03/2019 to 23/03/2019
Syllabus review (SY I & SY II)	19/03/2019



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Correspondence with parents about(SY I & SY II) <ul style="list-style-type: none">● Attendance● Performance of students about theory and practical	20/03/2019
Academic Planning Committee Meeting with Vice Principal	*22/03/2019
IT Project of TYI,TYII –Submission of stage 4	23/03/2019
Practical- Final submission (FYI,FYII, SYI,SYII)	25/03/2019 to 30/03/2019
Remedial actions to be taken for low attendance category students and its follow up (SY & FY)	25/03/2019
Syllabus review (FY I & FY II)	29/03/2019
IT Project of TYI,TYII –Submission of rough Draft of Project	30/03/2019
Review meeting (SY & FY) 1.Discussion about Display of Attendance Review (Theory + Practical)	30/03/2019
Third Attendance review(FY I & FY II)	30/03/2019
<ul style="list-style-type: none">● Display Final(FY & SY) Attendance Review (Theory + Practical)● Interaction of GFM with Students● Interaction of HOD with students(critical cases)	01/04/2019
Correspondence with parents about(SY I & SY II) <ul style="list-style-type: none">● Attendance● Performance of students about theory and practical	02/04/2019
END Term Exam (FYI,FYII, SYI,SYII)	1/4/2019 to 3/04/2019
Internal Practical Exam of (FYI,FYII, SYI,SYII)	5,8,9/04/2019
Fourth Mentor Mentee Meeting (SY & FY)	05/04/2019
Course Exit Survey	8/04/2019 to 13/04/2019
Academic Audit	08/04/2019 to 12/04/2019
IT Project of TY1,TY2-Final Internal Demo Presentation	10/04/2019 to 11/04/2019
Academic Planning Committee Meeting with Vice	*15/04/2019

*Dates mentioned may change.

Dr. Vaishali B. Sangvikar

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