



Progressive Education Society's
Modern College of Engineering, Pune-5
MCA Department

ACADEMIC PLANNER 2019-20 TERM- I

Academic Activities and its planning are as follows:

Activity	Dates
Academic Planning Committee Meeting with Vice Principal	04/06/2019
HOD Meeting with faculty and T&P Coordinator	11/06/2019
Student's registration and its reporting (SY & TY)	15/06/2019 to 25/06/2019
Mini Project TY1,TY2-Submission of stage I	02/07/2019
First Attendance review(SY & TY)	15/07/2019
Syllabus review(SY & TY)	16/07/2019
Correspondence with parents about (SY & TY) <ul style="list-style-type: none"> ● Attendance ● Performance of students about theory and practical 	16/07/2019 to 21/07/2019
First Mentor Mentee Meeting(SY & TY)	21/07/2019
First Part Submission	22/07/2019 to 27/07/2019
Mini Project TY1,TY2- Submission of stage II	23/07/2019
Remedial actions to be taken for low attendance category students and its follow up (SY & TY)	24/07/2019
Academic Planning Committee Meeting with Vice Principal	*25/07/2019
Open Book Test(SY & TY)	29/07/2019 to 02/08/2019
Student's registration and its reporting (FY)	*05/08/2019
Mini Project TY1,TY2-Submission of stage III	13/08/2019
Second Attendance review(SY & TY)	16/08/2019
Second Mentor Mentee Meeting(SY & TY)	18/08/2019
Syllabus review (SY & TY)	19/08/2019
Correspondence with parents about(SY & TY) <ul style="list-style-type: none"> ● Attendance ● Performance of students about theory and practical 	19/08/2019 to 24/08/2019
Second Part Submission (SY & TY)	19/08/2019 to 24/08/2019
Remedial actions to be taken for low attendance category students and its follow up(SY & TY)	20/08/2019
Academic Planning Committee Meeting with Vice Principal	*21/08/2019
First Feedback by Student (SY & TY)	26/08/2019 to 31/08/2019
Mid Term Exam (SY & TY)	28/08/019 to 30/08/2019
First Part Submission (FY)	02/09/2019 to 07/09/2019



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Mini Project TY1,TY2-Mid Internal Demo Presentation	03/09/2019
Mid Term Academic Verification	*03/09/2019 to 08/9/2019
MCQ(SY & TY)	09/09/2019 to 14/09/2019
Mini Project TY1,TY2-Submission of stage IV	11/09/2019
First Attendance review(FY)	11/09/2019
First Mentor Mentee Meeting(FY)	14/09/2019
Third Attendance review(SY & TY)	16/09/2019
Peer Feedback	16/09/2019 to 21/09/2019
Correspondence with parents about(FY) <ul style="list-style-type: none"> ● Attendance ● Performance of students about theory and practical 	16/09/2019 to 21/09/2019
Remedial actions to be taken for low attendance category students and its follow up(FY)	17/09/2019
Syllabus review(FY, SY & TY)	17/09/2019
Correspondence with parents about (SY & TY) <ul style="list-style-type: none"> ● Attendance ● Performance of students about theory and practical 	17/09/2019 to 21/09/2019
Parent Meet	21/09/2019
Third Mentor Mentee Meeting(SY & TY)	23/09/2019
Second Part Submission (FY)	23/09/2019 to 28/09/2019
Remedial actions to be taken for low attendance category students and its follow up(FY, SY & TY)	24/09/2019
Academic Planning Committee Meeting with Vice Principal	*24/09/2019
Mini Project TY1,TY2-Final Presentation	26/09/2019
Open Book Test (FY)	26/09/2019 to 1/10/2019
End Term (SY & TY)	29/09/20019 to 28/09/2019
First Feedback by Student (FY)	30/09/2019 to 05/10/2019
Final Submission & Internal Practical Exam (SY & TY) Second Part Submission (FY)	09/10/2019 to 12/10/2019
Second Attendance review(FY)	11/10/2019
Second Feedback by Student (SY & TY)	14/10/2019 to 19/10/2019
Final Attendance Review (SY & TY) & Second Attendance Review (FY)	14/10/2019
Syllabus review (FY)	15/10/2019
Correspondence with parents about (FY) <ul style="list-style-type: none"> ● Attendance ● Performance of students about theory and practical 	15/10/2019 to 19/10/2019



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Remedial actions to be taken for low attendance category students and its follow up(FY)	16/10/2019
Second Mentor Mentee Meeting(FY)	18/10/2019
MCQ(FY)	07/11/2019 to 12/11/2019
Final Attendance Review(FY)	07/11/2019
Syllabus review (FY)	08/11/2019
Third Mentor Mentee Meeting(FY)	09/11/2019
Remedial actions to be taken for low attendance category students and its follow up(FY)	11/11/2019
Second Feedback by Student(FY)	18/11/2019 to 22/11/2019
Final Submission & Internal Practical Exam (FY)	18/11/2019 to 22/11/2019
End Term (FY)	21/11/2019 to 23/11/2019
Final Academic Verification	*22/11/2019 to 27/11/2019
Academic Planning Committee Meeting with Vice Principal	*28/11/2019

*Dates mentioned may change.

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