



**Progressive Education Society's  
Modern College of Engineering,  
1186A, Shivajinagar, off J.M, Pune-411005.**

ACADEMIC PLANNER  
2016 – 17 Sem II

| <b>Sr. No.</b> | <b>Planned Duration</b> | <b>Class</b>          | <b>Academic Activity</b>  |
|----------------|-------------------------|-----------------------|---|
| 1              | 8/12/2016               |                       | Preparation of Teaching Plan  |
| 2              | 8/12/2016               |                       | Display Time Table  |
| 3              | 10/12/2016              |                       | Meeting with HOD regarding Academic Planning to decide strategy to complete curriculum according to load distribution   |
| 4              | 10/12/2016              |                       | Meeting of HOD with T&P Co-ordinator, T&P officer   |
| 5              | 15/12/2016              | FE, SE, TE, BE, MCA   | Orientation Program   |
| 6              | 15/12/2016              | FE, SE, TE, BE, MCA   | Curriculum Booklet Circulation  |
| 7              | 21/12/2016              |                       | Academic Planning and monitoring Committee Meeting  |
| 8              | 29,30,31/12/2016        | FE, SE, TE, BE, MCA   | Peer Feedback   |
| 9              | 02/01/2017              |                       | Syllabus (Theory + Practical)review meeting of GFM with HOD-I (Prepare monitoring sheet to maintain the record for checking planned and engaged lectures as well as practical as per teaching plan) |
| 10             | 9 – 13/01/2017          | TE, BE                | Unit Test 1 (Covers Unit I for 10 marks)  |
| 11             | 9 – 14/01/2017          | FE, SE,TE,BE, MCA,MBA | Part submission I   |
| 12             | 16/01/2016              | FE, SE,TE,BE, MCA,MBA | Mentor Mentee Meeting with GFM - I (Records to be maintained)   |
| 13             | 16/01/2016              | FE, SE,TE,BE, MCA,MBA | Syllabus (Theory + Practical)review meeting of GFM with HOD-II  |
| 14             | 16/01/2016              | FE, SE,TE,BE, MCA     | Display First Defaulter List and give academic punishment to defaulter students   |
| 15             | 16 – 20/01/2017         | TE, BE                | Display Results of Unit Test 1 with its analysis  |
| 16             | 16 – 20/01/2017         | FE, SE                | MCQ Test 1 (Covers Unit I and II for 25 Marks)  |
| 17             | 17/01/2017              |                       | Academic Planning and monitoring Committee Meeting  |
| 18             | 21/01/2017              | FE, SE,TE,BE, MCA,MBA | Parents Meet I  |
| 19             | 23 – 27/01/2017         | FE, SE                | Display Results of MCQ Test with its analysis   |
| 20             | 23 – 27/01/2017         | FE, SE,TE,BE, MCA,MBA | Activities for slow and advanced learner  |
| 21             | 26/01/2017              | FE, SE,TE,BE, MCA     | Submission of Punishments of defaulter students and Follow up   |



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|----|--------------------|--------------------------|---|
| 22 | 27/01/2017         | MBA                      | Display First Defaulter List and give academic punishment to defaulter students                                     |
| 23 | 27– 28/01/2017     | FE,SE,TE,BE,MCA,MBA      | Teacher Evaluation Midterm feedback   |
| 24 | 28/01/2017         | FE,SE,TE,BE,MCA          | Sending performance report of every student to their parents.<br>(Include Performance of test with % of attendance) |
| 25 | 30/01/2017         | FE, SE,TE,BE,<br>MCA,MBA | Syllabus (Theory + Practical)review meeting of GFM with HOD-III   |
| 26 | 30/01 – 04/02/2017 | FE, SE                   | Online Exam Phase I   |
| 27 | 31/01 – 02/02/2017 | TE, BE                   | Unit Test 2 (Covers Unit II and III for 20 marks)   |
| 28 | 07/02/2017         | MBA                      | Submission of Punishments of defaulter students and Follow up   |
| 29 | 11/02/2017         | TE, BE                   | Display Results of Test II with its analysis  |
| 30 | 15/02/2016         | FE, SE,TE,BE, MCA        | Display Second Defaulter List and give academic punishment to defaulter students                                    |
| 31 | 16/02/2016         | FE, SE,TE,BE,<br>MCA,MBA | Mentor Mentee Meeting with GFM - II   |
| 32 | 16/02/2016         | FE, SE,TE,BE,<br>MCA,MBA | Syllabus (Theory + Practical)review meeting of GFM with HOD-IV  |
| 33 | 17/02/2017         |                          | Academic Planning and monitoring Committee Meeting  |
| 34 | 20 – 24/02/2016    | FE, SE                   | MCQ Test 2 (Covers Unit III and IV for 25 Marks)  |
| 35 | 20 - 25/02/2017    | FE, SE,TE,BE,<br>MCA,MBA | Part submission II  |
| 36 | 23 – 25/02/2017    | MCA                      | Mid Term Test   |
| 37 | 25/02/2017         |                          | Parents Meet II   |
| 38 | 25/02/2017         | SE,TE,BE                 | Submission of Punishments of defaulter students and Follow up   |
| 39 | 27 – 28/02/2017    | FE, SE                   | Display Results of MCQ Test with its analysis   |
| 40 | 28/02/2017         | MBA                      | Display Second Defaulter List and give academic punishment to defaulter students                                    |
| 41 | 27/02 – 03/03/2017 | FE, SE,TE,BE,<br>MCA,MBA | Activities for slow and advanced learner  |
| 42 | 01/03/2017         | SE, TE, BE               | Sending performance report of every student to their parents.   |
| 43 | 01/03/2016         | FE, SE,TE,BE,<br>MCA,MBA | Syllabus (Theory + Practical)review meeting of GFM with HOD-V   |



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|----|-----------------|--------------------------|---|
| 44 | 06 – 10/03/2017 | MBA                      | Online Exam   |
| 45 | 06 – 11/03/2017 | FE, SE                   | Online Exam Phase II  |
| 46 | 07 – 11/03/2017 | TE, BE                   | TE BE In-Sem Exam   |
| 47 | 08/03/2017      | MBA                      | Submission of Punishments of defaulter students and Follow up                   |
| 48 | 15/03/2016      | FE, SE, TE, BE, MCA      | Display Third Defaulter List and give academic punishment to defaulter students |
| 49 | 16/03/2017      |                          | Academic Planning and monitoring Committee Meeting                              |
| 50 | 16/03/2016      | FE, SE, TE, BE, MCA, MBA | Mentor Mentee Meeting with GFM - III  |
| 51 | 21/03/2017      | FE, SE, TE, BE, MCA      | Submission of Punishments of defaulter students and Follow up                   |
| 52 | 25/03/2017      | FE, SE, TE, BE, MCA      | Display Final Defaulter List and give academic punishment to defaulter students |
| 53 | 25/03/2016      | FE, SE, TE, BE, MCA, MBA | Syllabus (Theory + Practical) review meeting of GFM with HOD-VI                 |
| 54 | 27/03/2017      |                          | Academic Planning and monitoring Committee Meeting                              |
| 55 | 27/03/2017      | MBA                      | Display Final Defaulter List and give academic punishment to defaulter students |
| 56 | 27 – 28/03/2017 | TE, BE                   | Seminar and Project Review  |
| 57 | 27 – 28/03/2017 | FE, SE, TE, BE, MCA      | Submission of Punishments of Final defaulter students and Follow up             |
| 58 | 29 – 31/03/2017 | SE, TE, BE               | Mock Oral Practical Exam and final submission                                   |
| 60 | 10 – 13/04/2017 | MBA                      | End Term Exam   |

Principal  
Prof. Dr. (Mrs.) K. R. Joshi

Vice Principal  
Prof. Dr. (Mrs.) N. R. Kulkarni