



Progressive Education Society's
Modern College of Engineering
ShivaJinagar, Pune-5

INTERNAL QUALITY ASSURANCE CELL

Date: - 20/5/2022

IQAC Meeting No. 36

CIRCULAR

Subject: - IQAC Meeting No.36- Intimation to the members of IQAC

The meeting of Internal Quality Assurance Cell (IQAC) is scheduled on **27th May, 2022**

Friday

Venue: Boardroom 1.00 pm.

You are requested to kindly make it convenient to attend the same. The agenda for the meeting is as follows:

1. Preparation for NBA visit
2. Review of Academics
3. Review of plan for upcoming exams.
4. ICT in teaching and learning.
5. Research funding
6. Review on changes in infrastructure.
7. Club activities.
8. Review on Placements

KEJDA
Dr. (Mrs.) K.R. Jashi
Principal.





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INTERNAL QUALITY ASSURANCE CELL

27/05/2022

IQAC MEETING NO. 36 MINUTES

Meeting of IQAC was held on 27th May, 2022 Friday at 1.00 pm.

The following members were present:-

1. Prof. Dr. Mrs. K.R. Joshi
2. Prof. S.S. Deshmukh
3. Prof. Dr. Mrs.S. A. Itkar
4. Prof. Dr. Mrs. N.R.Kulkarni
5. Prof. Dr. Mrs. S. D. Deshpande
6. Prof. Dr. Mr. S. Y. Bhosale
7. Prof. Dr. Mrs. P.A.Mulay
8. Prof. Dr. S. S. Bhandwalkar
9. Prof. Dr. Mrs. A. J. Vyavahare
10. Prof. Dr. Mrs. S. V. Pandit
11. Prof. Dr. B. D. Phulpagar
12. Prof. Dr. Mrs.V.V.Khatavkar
13. Prof. Dr. Mrs. V.Edlabadkar
14. Prof. Dr. Mrs. S.N. Chaphekar
15. Mr. Atharva Borekar
16. Mr. Ashish Wani
17. Mr. Shubham Kambale
18. Mr. Bharat Jamdar
19. Prof. Dr. Adkar D. S.
20. Mr. Mahesh Gawali
21. Mr. Sanjivani Bansode
22. Mrs. Leena Chaudhari
23. Mr. D. D. Gangurde
24. Prof.Dr.Mrs. R. S. Kamathe

Prof Adkar, D. D. Gangurde and Dr. Bhandwalkar conveyed about their absence for meeting.

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A. IQAC coordinator explained the action taken report of the minutes of the previous IQAC meeting held on 22nd February, 2022 Tuesday.

1. Preparation for NAAC visit

Discussion -NAAC criterion coordinators have looked into the annexures to be submitted and general preparation of annexures to be submitted.

2. Student feedback

Discussion - Student feedbacks for semester have been collected and analyzed. Feedbacks for the present semester have been collected and are analyzed.

3. Budgets

Discussion -proposal for unplanned activities were put forth in meeting for approval of budget.

4. Extension activities

Discussion - All activity reports conducted in the academic year 2020-21 are properly documented and the reports are ready to be uploaded on institute website.

5. Web site update

Discussion - The website coordinator presented the updates that have been done to the website. Also, the data updated on the website was reviewed in the meeting.

6. Placements and internships

Discussion -Training and Placement team is working on placements and overall grooming of students.

7. SPDC activities

Discussion – Workshops on personality development and communication skill for SC/ST students were conducted at department and a combine report was submitted to central SPDC coordinator.

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B. IQAC coordinator outlined the agenda for the IQAC meeting held on 27th May, 2022 Friday, and the action plan for each point was identified.

1. Preparation for NBA visit

Action Plan- Departments facing compliance were asked to prepare the compliance report and a review on preparation for NBA visit was done.

2. Review of Academics

Review on execution as per the academic planner was carried out as the lectures and practical's were conducted offline.

3. Review of plan for upcoming exams

Plan to conduct practical /oral exams in offline mode was reviewed and discussion on infrastructure requirement to conduct end sem exam was carried out.

4. ICT in teaching and learning.

Action Plan- New ICT tools to be identified and innovative teaching methodology to be used.

5. Research funding

Action Plan-All the departments to identify the agencies to submit research proposals and work on funded projects. Students can also apply for the in-house funding for their projects.

6. Review on changes in infrastructure.

Action Plan- All departments to submit their infrastructure requirement (civil, maintenance and IT infrastructure) to the coordinator.

7. Club activities.

Action Plan- Club coordinators to meet and plan of execution to activities to be submitted.

Dr. Mrs. K.R. Joshi
Principal
Chairperson IQAC

Dr. Mrs. R.S. Kamathe
IQAC coordinator

